

Name Authority Manual. C.M. MACLEAN, comp. Archives of Ontario Task Force on Intellectual Controls Publication No. 3. Toronto: Culture and Communications, 1989. 97 p.

The *Name Authority Manual* is the latest in a series of publications produced by the Archives of Ontario's Task Force on Intellectual Controls in an effort to standardize descriptive practices at the institutional level; its stated purpose is to assist archivists in constructing standardized headings for all proper names used in the archives' finding aids. Following an introduction which briefly explains how the name authority system works, the manual sets out some basic rules for constructing personal, corporate, and geographic name headings, and cross-references. The rules are taken directly from chapters twenty-two to twenty-four of the second edition of the *Anglo-American Cataloguing Rules* (AACR 2) and, in certain cases, from Steven Hensen's *Archives, Personal Papers, and Manuscripts* (draft second edition), as well as from National Library of Canada and Library of Congress rule interpretations. Also included are examples of completed verification forms, which illustrate the elements contained in a name authority record, a bibliography, and an index to the AACR 2 rules used.

As the preface makes clear, this manual is principally an in-house document. Its usefulness outside the particular institutional context in which it was created is thereby limited, partly because it includes only those rules considered relevant to the Archives of Ontario, and also because much essential context for providing name headings has been omitted. The contextual omissions are particularly evident in the area of sources on which to base the determination of the common form of a personal or corporate name; although some rules mention specific sources which can be used in a particular case, the manual fails to establish, at the outset, a clear hierarchy of sources on which the approved form of name heading will consistently be based throughout. It is not clear, for example, whether, as a general rule, published reference sources or the records themselves are to be preferred in determining the form of personal name heading.

Nevertheless, the appearance of the *Name Authority Manual* is an encouraging sign that, by developing standardized descriptive practices, archival institutions are looking ahead to the possibility of participating in national archival holdings information systems.

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Répertoire numérique simple du fonds du Parti communiste ouvrier. NORMAND CHARBONNEAU et TONY GYGER, introduction historique de BERNARD DANSEREAU. Montréal: Université du Québec à Montréal, Service des archives, 1989. 179 p. ISBN 2-920266-28-4.

This latest in the series of published guides from the Université du Québec à Montréal presents the key information about the Service des archives holdings of the Parti communiste ouvrier, dating from 1971 to 1983, which also includes some records of its predecessor organizations, La Ligue communiste (marxiste-léniniste) du Canada, le Mouvement révolutionnaire des étudiants du Québec, la Cellule ouvrière révolutionnaire and la Cellule militante ouvrière. This fonds (5.1 m) had to be completely reorganized because of its disorganized state when it was acquired. No doubt

this was a difficult task since over half of the documents were not dated, and over twenty per cent not even titled.

The guide consists of a brief but informative introduction by Bernard Dansereau on the various communist groups which participated in the founding of the Parti communiste ouvrier, a short bibliography, a list of restricted files, and a detailed file level description of the twenty-three series in the fonds. The fonds consists largely of textual records, but also includes clippings, printed items, sound recordings, photographs, and posters. The file list is made more accessible by the inclusion of an alphabetical index to the file titles. A list of the publications of the Service des archives and of the other fonds in its custody complete the guide.

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Répertoire numérique détaillé du fonds du Nouveau parti démocratique du Québec. ANNE-MARIE CADIEUX, introduction historique d'ANDRÉ LAMOUREUX. Montréal: Université du Québec à Montréal, Service des archives, 1989. 281 p. ISBN 2-920266-29-2.

This guide consists of a short introduction to history of the New Democratic Party in Quebec by André Lamoureux (author of *Le N.D.P. et le Québec, 1958-1985*), a short bibliography on the party's history in the province, and a detailed list of the Quebec NDP archives. These archives, donated to the Université du Québec à Montréal in 1983, consist of 9.6 metres of textual records, two hundred photographs, and twenty-four posters, and cover the period from 1933 to 1985. The major series include constitutions, minutes of the NDP provincial council, records from the Cooperative Commonwealth Federation's Quebec section and the Parti social démocratique du Québec, public relations files, general correspondence, financial and administrative documents, press clippings, printed archives, photographs, and posters, and documents on internal committees, elections, and NDP conventions.

The detailed nature of the guide, which frequently describes individual items, will provide easy access to these archives for researchers interested in Quebec politics during the 1960s and 1970s, or in the development of the New Democratic Party at the provincial level.

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Guide des archives conservées à la CSN. HÉLÈNE CHARBONNEAU. Montréal: Confédération des syndicats nationaux, 1989. 127 p., annex.

Prepared with the financial assistance of the Social Sciences and Humanities Research Council, this guide to the archives of the Confédération des syndicats nationaux (CSN) provides a general overview to the extensive holdings of this important labour federation in Quebec. The guide provides information on CSN facilities and operating hours, a list of acronyms of labour organizations in Quebec, and an alphabetical index to the guide descriptions.