

## Our Contributors

**David Bearman** is President of Archives & Museum Informatics, a Pittsburgh-based consulting firm. He consults on issues relating to electronic records and archives, and edits *Archives and Museum Informatics: The Quarterly Journal of Cultural Heritage Informatics*. Prior to 1986 Bearman served as Deputy Director of the Smithsonian Institution Office of Information Resource Management and as Director of the National Information Systems Task Force of the Society of American Archivists from 1980-82. In 1989 he proposed "Guidelines for Electronic Records Management Policy," which were adopted by the United Nations Administrative Coordinating Committee on Information Systems (ACCIS) in 1990. From 1990-95, he served as the principal consultant to the NHPRC-funded research project at the University of Pittsburgh defining Functional Requirements for Evidence in Recordkeeping. He is the author of the 1994 book *Electronic Evidence*, the 1995 CD-ROM graduate course on Electronic Recordkeeping, and over 120 other publications.

**Tom Belton** received his Master of Arts in History from the University of Waterloo in 1988. He has worked as an archivist at the Archives of Ontario since 1988 in a variety of subject portfolios, including, most recently, the Health/Social portfolio and the Political/Legislative portfolio. He is currently Chair of the Archives' Standing Committee on Intellectual Controls. He also serves as an instructor in the Archives Association of Ontario's education programme.

**Thomas Elton Brown** is currently the Chief, Archival Services Branch, in the Center for Electronic Records at the U. S. National Archives and Records Administration. After receiving a Ph.D. in 1974 from Oklahoma State University in U.S. History and Sociology, he joined the staff of NARA's electronic records programme in 1976. He has worked in various capacities for the last twenty years in NARA's programmes related to electronic records. His writings span twenty years and include more than twenty publications on archival issues related to electronic records.

**Barbara Clow** received her Ph.D. in History from the University of Toronto in 1994. Since then she has held a Postdoctoral Fellowship in the History of Science and Medicine at the University of Wisconsin-Madison. Her article is drawn from her dissertation on the history of cancer in Ontario, which she is currently revising for publication.

**Barbara L. Craig**, the Theme Editor of this issue of *Archivaria*, is an Associate Professor of Archive Studies and Director of the Centre for Research in Information Studies in the Faculty of Information Studies at the University of Toronto. Prior to her appointment in August 1993, she was the Archivist of York University and the Head of the Archives and Special Collections Department of the Scott Library from

1989, and an archivist at the Archives of Ontario from 1970. She has a Ph.D in Archive Studies and has undertaken extensive research into hospital archives in Canada, the United States, and the United Kingdom. She has published widely on the history of record-keeping, the history of medicine, and archival theory. Dr. Craig is the Chair of the Canadian Council of Archives Preservation Committee and has been the Chair of the Ontario Council of Archives, an officer and past president of the Association of Canadian Archivists, and a Director of the Ontario Women's History Network. Her most recent monograph, *A Guide to the Fonds D'archives and Collections in the York University Archives: th wide opn look uv the eyez* (sic), was published by ECW Press in the autumn of 1995. Dr. Craig is currently working on a book on archival appraisal to be published by Bowker Saur.

**Elizabeth Denham** received her Master of Archival Studies from the University of British Columbia in 1984. She has worked as Archivist for the City of Richmond, BC and City Archivist for the City of Calgary. She is currently working as an Archival Consultant for the Calgary Regional Health Authority, and as Archives Advisor for the Archives Society of Alberta. Serving on many archival executives and committees including the Canadian Council of Archives, the BC Archives Council, and the Alberta Archives Council, Elizabeth has been active in promoting and developing new archival programmes. She has also undertaken a major survey of health care archives in Alberta for the Hannah Institute for the History of Medicine. This survey will result in the development of a framework for assisting other regions in the preservation and care of medical archives.

**Wendy Duff** is currently finishing her doctorate at the University of Pittsburgh. She will be joining the Faculty of Information Studies, University of Toronto, in January 1997. Previously she has been the project coordinator for the Pittsburgh Project, coordinator of Technical Services at the Nova Scotia Provincial Library, a teacher in the Nova Scotia Community College Library Technicians Programme and Librarian at the Public Archives of Nova Scotia. She has also taught courses on Electronic Records Management at the University of Toronto and the Organization of Knowledge at Dalhousie's School of Library and Information Studies. She presently serves as Chair of the Canadian Committee for Archival Description.

**Anne J. Gilliland-Swetland** is an Assistant Professor in the Department of Library and Information Science at the University of California, Los Angeles, where she conducts research and teaches in the areas of archival administration, electronic records management, and cultural heritage information systems. Prior to moving to UCLA, she was an Adjunct Lecturer at the University of Michigan School of Information and Library Studies and Director of the SourceLINK Project at the University of Michigan Historical Center for the Health Sciences.

**Carolyn Heald** is Senior Archivist in the Health/Social Portfolio at the Archives of Ontario, a position she has held since 1990. She holds an M.A. in History from Queen's University and a Master's of Library Science from the University of Toronto.

**Eric Ketelaar** has been Algemeen Rijksarchivaris (General State Archivist) of The Netherlands since 1989. Previously, he was Assistant Lecturer in legal history at Leyden University, Secretary of the Archives Council, Director of the Dutch State School of Archivists, Deputy National Archivist, and State Archivist for the province of Groningen. He has served the Society of Dutch Archivists as Vice President,

President, and Chairman of the Steering Committee on Automation. For his work as editor of the thirteen-volume series of guides to all repositories in The Netherlands (1979-1987), he was awarded the Society of Dutch Archivists' Hendrik van Wijn medal. He has served the International Council of Archives as Secretary for Standardization, and as Secretary of the International Conference of the Round Table on Archives. Since 1992, he has been a part-time Professor in Archival Science at Leyden University.

**Hamish Maxwell-Stewart** completed his Ph.D. at the University of Edinburgh in 1990. From 1991 to 1993 he was employed as a research assistant on the patient case records project, Wellcome Unit for the History of Medicine, University of Glasgow. In 1994 he was awarded a two-year Leverhulme post-doctoral fellowship to research health trends in nineteenth century Scotland. He is currently an associate research fellow, Department of History, University of Tasmania, Australia. He has published a number of articles on the problems surrounding the disposal and retention of post-1948 clinical records and is co-author with Julia Sheppard (Wellcome Institute for the History of Medicine, London) and Geoffrey Yeo (Royal College of Physicians, London) of *Hospital Patient Case Records: A Guide to Their Retention and Disposal* (St. Bartholomew's Hospital, London, 1996).

**Nancy McCall** is Director of the Alan Mason Chesney Medical Archives of the Johns Hopkins Medical Institutions and a research associate in History of Science, Medicine, and Technology at the Johns Hopkins University. Her interest in archives began when she was a graduate student in art history at Pius XII Institute in Florence, Italy. She subsequently received a master's degree from the Johns Hopkins University, a certificate in archival management from American University, and completed an internship in the History of Medicine Division of the National Library of Medicine. In 1995 and 1996 the University of Michigan awarded Nancy McCall, Lisa A. Mix, and Anne Gilliland-Swetland Bentley Fellowships for the study of modern records. The topic of their research is digitization of laboratory research data and clinical information for archival reference and research. Currently McCall and Mix are working with colleagues at the Alan Mason Chesney Medical Archives to enhance reference services for remote users.

**Kathryn McPherson** is an Associate Professor of history at York University. Her recent publication, *Bedside Matters: The Transformation of Canadian Nursing 1900-1990*, presents research garnered from archives across Canada.

**Lisa A. Mix** began her archival career at the Maryland Historical Society. She has worked at the Medical Archives at Johns Hopkins since 1985, and is a member of the Science, Technology, and Health Care Roundtable of the Society of American Archivists. She holds degrees from Goucher College and the Johns Hopkins University, and is the Co-Editor, with Nancy McCall, of *Designing Archival Programs to Advance Knowledge in the Health Fields*, recently published by the Johns Hopkins University Press.

**Geoffrey Reaume** is a doctoral candidate in the Department of History, University of Toronto. His thesis is entitled: "999: Patient Life at the Toronto Hospital for the Insane, 1870-1950." His work on the annotated bibliography was part of a project on health care archives in Canada undertaken by the Hannah Institute for the History of Medicine and Associated Medical Services, Incorporated.

**Hugo Stibbe** is the Senior Archival Standards Officer at the National Archives of Canada. He has worked for the National Archives of Canada since 1973 in various capacities and in a number of media divisions of the Archives and Government Records Branch and its predecessors. He has been active in descriptive standards work for many years. To enumerate his more recent standards activities, he was an observer on the Planning Committee on Descriptive Standards (PCDS) for the National Archives of Canada, represents the Canadian archival community on the Canadian Committee on MARC (CCM), was the Project Director and Secretary of the International Council of Archives (ICA) Ad Hoc Commission on Descriptive Standards and will fulfil these functions for the as yet unnamed successor body for the next four years.

**Alistair Tough** works in Glasgow University Archives where he is responsible for health records from Glasgow and the surrounding district. He has been in Glasgow since 1990. Tough began his career in his native Aberdeen in 1975, and in 1977 was given the task of setting up an archive for a large mining company in Zambia. He then worked at Warwick University. In 1984 he was a Fulbright Fellow at Stanford University. He is Convener of the Specialist Repositories Group of the Society of Archivists and a member of the Society's National Council. He has particular interests in African history and the design and construction of archive finding aids, and has managed to combine the two by working on a guide to personal papers in Rhodes House Library relating to the medical history of Africa. He holds a Diploma in Archive Studies from London University.

**Jean-Pierre Wallot** has been the National Archivist of Canada since February 1985. Immediately before his appointment as National Archivist, Dr. Wallot taught history at the Université de Montréal, where he held a number of senior academic posts, including those of Vice-Dean of Studies and Vice-Dean of Research (Faculty of Arts and Sciences) as well as Vice-Rector of Studies. A graduate of the Université de Montréal, where he completed his doctorate degree in 1965 on the history of Lower Canada in the early nineteenth century, Dr. Wallot is known for his work on the economy and society of French Canada between 1760 and 1850. He has written over one hundred scholarly articles and numerous papers, and written or co-authored ten books, including *Un Québec qui bougeait* (1973); *Patronage et pouvoir dans le Bas-Canada (1794-1812)* (with Gilles Paquet, 1973); and *Les Imprimés dans le Bas-Canada (1801-1810)* (with John Hare, 1967). A Past President of the Canadian Historical Association, the Institut d'histoire de l'Amérique française, the Association canadienne-française pour l'avancement des sciences, and of the Académie des lettres et des sciences humaines of the Royal Society of Canada, he was elected President of the International Council on Archives in 1992 and served until 1996. Dr. Wallot is a member of the Académie des Lettres du Québec, an Officer of the Ordre des arts et des lettres de la République française, an Officer of the Order of Canada, and has recently received an honorary doctorate from the University of Ottawa.