Introduction to the Index to *Archivaria* Numbers 1 to 54

This issue of *Archivaria*, issue number 56, contains a cumulated index to *Archivaria* numbers 1–54. The index incorporates the previous indexes to *Archivaria* numbers 1–10 (published in *Archivaria* 12), *Archivaria* numbers 11–20 (published in *Archivaria* 22), and *Archivaria* numbers 21–30 (published in *Archivaria* 36). The index was prepared by *bookmark: editing & indexing* under the supervision of Heather MacNeil, in close association with the Editorial Board of *Archivaria*. The preparation of the Web version of the index, which is available on the ACA Web site, was supervised by Cathy Bailey. Funding for the preparation of the index was provided by the Social Sciences and Humanities Research Council of Canada.

The task of creating a single, integrated index presented numerous challenges for the indexers. For example, the index for numbers 21–30 was created as a "journal" index, that is, the page range for all entries – title, author, and three or four subject headings – was the entire article. The indexes for numbers 1–10 and 11–20 on the other hand, were "back of the book" style, that is, there were many single page references – names and details from within articles were indexed, resulting in many entries per article. As a result, the indexers had to make difficult choices. If they included all the entries, the final index would be overwhelmingly long as well as incompatible with both "journal" indexing and the depth of indexing approved by the Editorial Board. To ensure compatibility between the retrospective and new indexes it was necessary to delete some of the entries. Often, when there were many entries for one article and it was decided that several had to be deleted, the indexers re-indexed the article to ensure that the subject matter would be accessible under the new subject headings.

The indexes for numbers 31–54 include major articles, supplements, studies in documents, counterpoint, review articles, book reviews, exhibition reviews, photo essays, and obituaries (the last are indexed under names of persons only). Indexes for numbers 1–30 also include letters to the editor, notes and communications, and notices.

Articles have been indexed by author, title, and a maximum of three subject headings based on their abstracts. When no abstracts exist (numbers 31–35), articles have been indexed to a level consistent with numbers 36–54. Book reviews and book review articles have been indexed by the name of the reviewer, the name of the book's author(s), editor(s) or translator(s), the title of the book, and a maximum of three subject headings. The cumulated index includes both French and English article titles.

Subject headings have been assigned from a comprehensive list of subject headings created in conjunction with the index. The list of subject headings, which is also included in this issue of *Archivaria*, was compiled from a range of archival glossaries and other sources. The subject headings are intended to guide researchers, indexers, and authors in determining and selecting appropriate terminology.