

# Our Contributors



**Richard Dancy** received an MA in Philosophy from York University, Toronto, in 1993 and a Master of Archival Studies degree from the University of British Columbia in 1998. He has worked at Simon Fraser University Archives in Burnaby, BC, since 1998. In the fall of 2007, he joined the Canadian Committee on Archival Description (CCAD) as an associate member and continues to serve on the committee.

**Robin Darwall-Smith** is the Archivist of University College and Magdalen College, Oxford. He read Classics as an undergraduate and postgraduate at University College, Oxford, before training as an archivist at Liverpool University. Previous to his current posts, he worked at Balliol College, Oxford, and at the Oxfordshire Record Office. He is a fellow of both the Royal Historical Society and the Society of Antiquaries. Among his publications are an edition of the medieval accounts of University College (two volumes, 1999 and 2001) and a history of University College (2008), as well as many articles and reviews on aspects of the history of Oxford and its colleges. He was also part of a team that co-authored a history of Magdalen College, which was published in 2008. More recently, he and Michael Riordan have begun to carry out research into the history of archives in Oxford; in 2009, they published an article in the *Journal of the Society of Archivists* on the history of the archives in the four colleges where they work.

**Terry Eastwood** is Professor Emeritus of the School of Library, Archival and Information Studies at the University of British Columbia. He was the founding chair of the school's Master of Archival Studies Program, a position he held from 1981 to 2000. Since his days as an archivist at the Provincial Archives of British Columbia in the 1970s, he has been interested in the theory, methods, and practice of archival arrangement and description. With Jean Dryden, he co-authored the report of the Canadian Working Group

on Archival Descriptive Standards, *Toward Descriptive Standards* (1984), and was a member of the Planning Committee on Descriptive Standards of the Bureau of Canadian Archivists, which developed *Rules for Archival Description* in the 1990s.

**Andrew Janes** holds a BA in Linguistics from Durham University and an MPhil in Linguistics from the University of Cambridge. He worked on catalogue retrospective conversion projects at The National Archives (UK) and at the University of London's Senate House Library before studying for an MSc(Econ) in Archive Administration at Aberystwyth University. Since 2008, Andrew has worked in the Advice and Records Knowledge department at The National Archives, specializing in maps and related records. He is particularly interested in the use and reuse of cartographic materials in recordkeeping.

**Carolyn Harris** is currently an archivist at the Yukon Archives in Whitehorse. From 2010 to early 2012, she was Project Archivist at the Clara Thomas Archives and Special Collections at York University, Toronto, where she began the processing of the Donald G. Simpson Fonds. Previously, she served as Archivist at the Ontario Jewish Archives in Toronto. Carolyn holds a Master of Information Studies degree (archives concentration) from the University of Toronto and an Honours Bachelor of Arts in History and English from McMaster University, Hamilton, Ontario.

**Michael Riordan** has been the College Archivist for both St. John's College and The Queen's College in the University of Oxford since 2002. He previously worked for Hertfordshire Archives and Local Studies and in the Lambeth Palace Library. He holds degrees from the University of St. Andrews, Oxford, and Liverpool University, and is a fellow of the Society of Antiquaries. His publications include articles on politics and religion in sixteenth-century England and entries in the *Oxford Dictionary of National Biography*, as well as papers on the history of archival theory and practice. In addition to working with Robin Darwall-Smith on the history of archival practice in Oxford c. 1450–1950, he is currently researching the interactivity between historians and archives in Victorian England.

**Geoffrey Yeo** teaches records management and archival description in the Department of Information Studies at University College London. He was a visiting professor at the University of British Columbia in 2010. His research interests include the nature of records and recordkeeping; records classification, arrangement and description; and relationships between records and

the actions of individuals and organizations. He also has extensive practical experience in archives and records management in both public and private sector organizations, and has worked as a freelance consultant on archives and records projects in the United Kingdom and in Africa. He is the editor of the series of professional texts *Principles and Practice in Records Management and Archives* and is co-author of *Managing Records: A Handbook of Principles and Practice* (London: Facet Publishing, 2003). In 2009, his published work won the Society of American Archivists Fellows' Ernst Posner Award.

**Jane Zhang** is an assistant professor in the School of Library and Information Science at the Catholic University of America in Washington, DC. She holds a PhD from Simmons College, Boston, and joint Master of Archival Studies and Library and Information Studies degrees from the University of British Columbia. Her teaching and research areas cover records and recordkeeping, archival theory and practice, electronic records, and digital archives. Prior to joining the faculty at the Catholic University of America, she worked at the Harvard University Archives and the University of Calgary Archives.